Institute of Infrastructure, Technology, Research And Management
(An Autonomous University Established by Government of Gujarat)
IITRAM Campus, Near Khokhra Circle,
Maninagar (East), Ahmedabad – 380026, Gujarat.
Contact No.: 079-67775430
E-mail: rndoffice@iitram.ac.in
Website: www.iitram.ac.in

No. IITRAM/FA/CPDA/ML_Civil/2026/2773 Date: 30.10.2026

NOTICE INVITING QUOTATION

Important Information:

Name of Item:	Procurement of **Branded All in One Desktop PC**
Date of Issue of NIQ:	29.10.2026
Last Date & Time for Physical BID Submission:	30.11.2026 till 05.00 PM
Date & Time of Opening of NIQ bid:	**01.12.2026 at 11.30 AM (at IITRAM Campus G2)**
Quotation Inviting Authority	Registrar, Institute of Infrastructure, Technology, Research And Management, Near Khokhra Circle, Maninagar (East), Ahmedabad – 380026, Gujarat. Phone: 079-67775430

Institute of Infrastructure, Technology, Research And Management

NOTICE INTVITING QUOTATION

Subject: Inviting Quotation for Procurement of Branded All in One Desktop PC

Institute of Infrastructure, Technology, Research and Management (IITRAM) invites quotation(s) for **"Procurement of Branded All in One Desktop PC"** as per details shown in the Annexure-I on the following General Terms & Conditions:

1. General Terms and Conditions:

1.1 The bidder should have a valid PAN Card. Copy of PAN Card to be submitted.

1.2 The bidder should have valid GST Registration. Copy of GST Registration to be submitted.

1.3 The bidder has to quote the price for the items as per specifications mentioned in **Annexure-I.**

1.4 The price quoted shall include taxes, other levy payable, all freight, packing & forwarding, transportation, loading & unloading, custom duty, excise duty & other duties, other charges (if any) to supply the items mentioned in Annexure-I at our site.

1.5 The bidder will have to submit duly filled & properly signed performances/formats and annexures along with supporting documents.

1.6 The bidder shall have to submit quotation to the IITRAM office on or before **30.11.2026 till 05:00 PM** in sealed envelope super-scribed with **"Procurement of Branded All in One Desktop PC"**.

1.7 The IITRAM, Ahmedabad reserves the right at the time of purchase/contract award to increase or decrease quantity of item(s).

1.8 The bidder has to specify the make, model, and detailed technical specifications of the quoted/offered item(s) and attach a separate compliance sheet if any deviation compares to the technical specifications mentioned in Annexure-I. Mere copying of the expected technical details into the product details will not be entertained and may even lead to disqualification of the bidder.

1.9 Material used must be as specified and other unspecified material should of good quality.

1.10 If there happens to be a holiday on any date indicated in this NIQ notice, the transaction shall be performed on the next working day.

1.11 The quotations will be opened on **01.12.2026, at 11:30 AM** at IITRAM Ahmedabad Premises. No separate information shall be given to individual bidders.

- The bidders or their authorized representative may remain present during the opening of the quotations, if they desire so, at their own expenses.

1.12 Incomplete quotations, amendments and additions to quotations after opening or late quotations are liable to be ignored and rejected.

1.13 All or any Claim(s), dispute(s) or difference(s) arising out of or in connection with this agreement shall be subject to the jurisdiction of the Courts at Ahmedabad only.

2. Validity of Quotation:

The offer shall be valid up to 90 (ninety) days from the end date i.e. **30.11.2026** mentioned in this NIQ for submission of quotation.

- No bidder shall withdraw his rates after the quotation is opened. If a bidder does so, that bidder shall be considered ineligible for work/contract in IITRAM in future.

3. Evaluation of Quotation:

The NIQ evaluation committee of the Institute will evaluate and compare the received quotation(s) to determine the substantially responsive quotations i.e. (i) NIQ is complete (ii) properly signed (iii) confirm with the terms/conditions and specifications. Further, the financial evaluation will be done only for the substantially responsive bid based on the following parameter(s):

- Total Price quoted at Annexure – III [Format for Submission of Financial Details]

4. Award of Contract:

IITRAM will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation for requested items:

- Notwithstanding the above, IITRAM reserves the right to accept or reject any quotation and to cancel the NIQ process and reject all quotations at any time prior to the award of contract without giving any reason.
- The bidder whose quotation is accepted will be notified of the award of contract by the IITRAM prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Purchase Order.

5. Delivery Period & Penalty:

5.1 **Delivery Period:** The ordered item(s)/goods are to be delivered within a maximum time limit of 04 (four) weeks from the issue date of Purchase Order.

5.2 **Penalty:** Time allowed for completion of delivery shall be strictly followed; otherwise, the supplier shall be liable to be penalized at the rate of 0.5% of the order value per week of delay.

6. Warranty:

6.1 Minimum **Three-year complete warranty** from the date of complete installation, commissioning and erection of all the Equipment/Instruments/Machines/Goods at our site.

7. Terms of Payment:

7.1 **Payment:** 100% payment shall be released within 30 (Thirty - Days) working days on satisfactorily receipt of ordered item(s)/goods, submission of clear Tax-Invoice(s) and supporting documents.

7.2 Advance payment will not be made under any circumstances.

7.3 Recoveries as per the Institute's norms shall be made while making payment (if any) without prior intimation to the supplier.

8. Address for the submission of the physical NIQ offer:

Registrar
Institute of Infrastructure, Technology, Research And Management
Office No. G2,
Near Khokhara Circle, Maninagar (East),
Ahmedabad- 380026, Gujarat.

We look forward to receiving your quotation.

S/d.
Registrar

Annexure - I

(Schedule of Quantity)

Item Description	Quantity
Branded All in One Desktop PC	01 Nos.

SPECIFICATIONS		
Sr. No.	**Parameter**	**Required Technical Specification**
1	Computer Type	Business-class All-in-One Desktop Computer
2	Processor	13th Generation Intel Core i7-13700 or i7-13700T, 16 cores, 24 threads, up to 5.1 GHz or 4.8 GHz respectively
3	Chipset	Intel Q670 or manufacturer-supported equivalent for the offered configuration
4	RAM	Minimum 16 GB DDR4-3200 MHz, upgradeable
5	Storage	Minimum 1 TB PCIe NVMe M.2 SSD
6	Display	23.8-inch Full HD (1920 × 1080), IPS, anti-glare, LED-backlit display
7	Graphics	Integrated Intel UHD Graphics 770, or graphics corresponding to the offered processor
8	Operating System	Genuine, licensed Windows 11 Pro, 64-bit, pre-installed and activated
9	Networking	Integrated Gigabit Ethernet LAN
10	Wireless Connectivity	Wi-Fi and Bluetooth, as supported by the supplied configuration
11	USB Connectivity	USB ports as provided by the manufacturer, including USB-A and USB-C
12	Audio	Integrated speakers, microphone and audio connectivity
13	Camera	Integrated webcam, as included in the offered configuration
14	Keyboard and Mouse	Original wireless keyboard and mouse to be supplied
15	Warranty	Minimum 3 years onsite OEM warranty covering the complete system
16	Compliance	Product must be new, unused, genuine and supplied through an authorized channel

Note:

- ***All in One desktop PC must be from any of the top leading brand such as HP, DELL, APPLE.***
- ***The bidder must produce the brochure w.r.t. model and the make of the product being offered.***

Annexure – II

FORMAT FOR SUBMISSION OF BIDDER'S INFORMATION

1	Registered Name of the Bidder:	
2	Registered Office Address: Contact Number Fax Number E-Mail	
3	Correspondence Address: Contact Number Fax Number E-Mail	
4	Details of the authorized person: (Name, Designation, Address) Contact Number Fax Number E-Mail	
5	Bidder Registration Type - • Proprietary Firm • Partnership Firm (if yes, give partnership deed) • Company or LLP • Government/ Public Sector Undertaking • Member of a group of companies (if yes, give name, address & details of group companies) • Subsidiary of a large corporation (if yes, give the name & address of the parent organization) If the company is subsidiary, state what involvement the parent company will have in the project.	
6	Permanent Account Number (PAN):	
7	Goods & Service Tax Number (GST):	
8	<u>Particulars of Bank Account</u> Name of the Bank: Name of the Branch: Branch Code: Address & Contact Details: IFSC Code: Type of Bank Account: Bank Account No.:	

Seal & Signature of Company

Date: _____

Place: _____

Annexure – III

FINANCIAL BID

(Format for Submission of Financial Details)

Name of Item: Procurement of High-Performance Computing Laptop

Sr. No.	Name of Items	Qty.	Rate (Without GST)	GST Slab Rate (%) / GST Amount	Total Amount (With GST) (INR)
A	B	C	D	E	F
1	**Branded All in One Desktop PC**	01			
Net Amount:					
Rupees in Words:					

Declaration:

I/We hereby declare and affirm that I/We have read and understood the entire terms & conditions and item descriptions as stipulated in the NIQ. I/we shall abide by the terms / conditions / clauses contained in the NIQ document(s) (page 1 to 6) and unconditionally accept it in totality / entirety.

Seal & Signature of Company

Date:

Place: