



Institute of Infrastructure, Technology, Research And Management

(An Autonomous University Established by Government of Gujarat)

IITRAM Campus, Near Khokhra Circle,
Maninagar (East), Ahmedabad – 380026, Gujarat.

Contact No.: 079-67775430

E-mail: purchase@iitram.ac.in

Website: www.iitram.ac.in

NIQ Notice No.: 2025/2605

Date: 12/11/2025

NOTICE INVITING QUOTATION

Important Information:

Name of Work:	Servicing/Maintenance of Electrical Substation (having capacity of 800 kVA Transformer * 02 Nos.) Installed at IITRAM
Date of Issue of NIQ:	12/11/2025
Last Date & Time for Physical BID Submission:	03/12/2025 till 17:00 Hrs.
Date & Time for Opening of NIQ bid:	05/12/2025 at 11:30 Hrs. (at IITRAM Campus)
Notice Inviting Quotation Authority	The I/c. Registrar Institute of Infrastructure, Technology, Research And Management Near Khokhra Circle, Maninagar (East), Ahmedabad – 380026, Gujarat.

Institute of Infrastructure, Technology, Research And Management

NOTICE INVITING QUOTATION

About IITRAM

The Institute of Infrastructure, Technology, Research And Management (IITRAM) has been established by the Government of Gujarat as an Autonomous University and has been mandated to bring about significant change in Engineering Education with respect to Technical and Managerial knowledge in the area of Infrastructure.

The Institute offers Bachelor and Master of Technology programs in Civil Engineering, Mechanical Engineering, and Electrical Engineering. The Institute also offers Ph.D. studies in various fields in Basic Sciences, Engineering, Humanities and Social Sciences.

The Institute is located at Khokhara Circle (Nearby), Maninagar (East), Ahmedabad, Gujarat, India – 380026.

Sir,

The Institute invites quotation(s) for ***“Servicing/Maintenance of Electrical Substation (having capacity of 800 kVA Transformer * 02 Nos.) Installed at IITRAM”*** as per details shown in the Annexure-I on the following General Terms & Conditions:

1. General Terms and Conditions (GTC):

- 1.1 The firm should have PAN No. Enclose a copy of the valid PAN Card.
- 1.2 The firm should be registered with GST. Enclose a copy of valid Registration Certificate(s).
- 1.3 The bidder shall submit a valid certificate of Empanelment of the firm with R&B Department, Government of Gujarat.
- 1.4 The total quoted price shall include taxes, other levy, all freight, packing & forwarding, transportation, loading & unloading, custom duty, excise duty, other duties, & other charges (if any), etc.
- 1.5 The bidder will have to submit the duly filled details in the attached Performa and Annexures.
- 1.6 The bidder shall have to submit quotation to the IITRAM office on or before **03/12/2025 till 17:00 Hrs.** in sealed envelopes super-scribed ***“Notice Inviting Quotation for Servicing/Maintenance of Electrical Substation (having capacity of 800 kVA Transformer * 02 Nos.) Installed at IITRAM”***.

- 1.7 The quotations will be opened on **05/12/2025, at 11:30 Hrs.** at IITRAM Ahmedabad Premises. No separate information shall be given to individual bidders.
- The bidders or their authorized representative may remain present during the opening of the quotations, if they desire so, at their own expenses.
- 1.8 If there happens to be a holiday on any date indicated in this notice, the transaction shall be performed on the next Working Day.
- 1.9 Incomplete quotations / bids, amendments and additions to quotations / bids after opening or late quotations are liable to be ignored and rejected.
- 1.10 All or any Claim(s), dispute(s) or difference(s) arising out of or in with connection with this agreement shall be subject to the jurisdiction of the Courts at Ahmedabad only.

2. Validity of Quotation:

- 2.1 The offer shall be valid up to 90 days from the last date, i.e. 03/12/2025 mentioned in this NIQ notice for submission of physical bid.
- No firm shall withdraw his rates after the bid is opened. If a firm does so, that firm shall be considered ineligible for work/contract in IITRAM in future.

3. Evaluation of Quotation:

- 3.1 The NIQ evaluation committee of the Institute will evaluate and compare the received quotations to determine the substantially responsive bid i.e. (i) NIQ is complete (ii) properly signed (iii) confirm the terms/conditions and specifications. Further, the financial evaluation will be done only for the substantially responsive bid based on the following parameter(s):
- Total Price quoted (Annexure – III, Format for Submission of Financial Details).

4. Award of Contract:

- 4.1 The Institute will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price:
- Notwithstanding the above, IITRAM reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract without giving any reason.
 - The bidder whose bid is accepted will be notified of the award of contract by the IITRAM prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Work Order.

5. Work Completion Period & Penalty:

- 5.1 **Work Completion Period:** The awarded work should be completed within 04 weeks from the issue date of Work Order.

5.2 **Penalty:** The contractor is liable to be penalized at the rate of 0.5% per week delay after the period mentioned above for completion of work.

6. Terms of Payment:

6.1 Payment: 100% payment shall be released within 30 (thirty) working days on satisfactory completion of work, submission of clear tax-invoice(s) and supporting documents.

6.2 Advance payment will not be made under any circumstances.

6.3 Recoveries as per the Institute's norms shall be made while making payment (if any) without prior intimation to the supplier.

7. Address for the Physical Bid Submission:

The I/c. Registrar,
Room No. G2,
Institute of Infrastructure, Technology, Research And Management
Near Khokhara Circle, Maninagar (East),
Ahmedabad- 380026.

We look forward to receiving your quotation.

Sd/-
I/c. Registrar

(Schedule of Quantity)

Sr. No.	Item Description	Unit	Qty.
1	800 KVA (02 Nos., total 1600 kVA) Transformer Servicing Oil filtration, With BDV Testing. (650 ltr x2nos).	Ltr.	1300.00
2	Transformer OIL Supply of Transformer oil having good resistance to high electrical stress, high di-electric strength (50KV) low viscosity, low pour point, high flash point and excellent thermal properties for efficient heat transfer and cooling as per I.S.335 -1972. (Approx. If U Required) Including Transportation. <i>Note: The mentioned Quantity is approximate. It can be vary as per work requirement.</i>	Ltr.	210.00
3	800 Kva Transformer Testing Including – - Magnetic Balance, - Insulation Resistance Test, - Ratio Test - Replace Silica.	Nos.	2.00
4	1000Amp MDO LT Breaker Servicing & Contact Cleaner in CSS LT ACB with Mechanism	Nos.	2.00
5	11KV RMU Breaker General Servicing (SF6 Breaker)	Nos.	2.00
6	11kv Vacuum Circuit Breaker General Servicing & Contact Cleaner Only CG Make. – - Include & Checking On/Off Mechanical & Ele VCB, - Vaccum IR Test, Male Female Contact, - Check Control Wiring Circuit, - Rack in Rack Out Mechanisum.	Nos.	3.00
7	Supply & Installation of APFC Power Factor Controller 16stage Trinity/Tense	Nos.	1.00
8	Charges for Replace the Faulty Capacitor / Contactor in APFC Panel As per if required qty. and instruction of engineer in-charge	Kvar.	100.00
9	Labor Charges for Modification & repairs in APFC Panel as per instruction of engineer in-charge	Job	1.00

(Authorized Signature & Seal)**Date:** _____**Place:** _____

FORMAT FOR SUBMISSION OF COMPANY DETAILS (DATA SHEET)

Sr. No.	Particulars	Details to be filled by the Organization
1	Name of the Company	
2	Registered Office Address Telephone Number Fax Number e-Mail	
3	Correspondence Address Telephone Number Fax Number e-Mail	
4	Details of the authorized person (Name, designation, address) Telephone Number Fax Number e-Mail	
5	Is the firm - <ul style="list-style-type: none">• Government/ Public Sector Undertaking• Proprietary Firm• Partnership firm (if yes, give partnership deed)• Limited company or Limited Corporation• Member of a group of companies (if yes, give name and address and description of other companies)• Subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	
6	Goods & Service Tax Number (GST):	
7	Permanent Account Number (PAN) of the firm.	

Seal & Signature of the Company

Date: _____

Place: _____

FINANCIAL BID**(Format for Submission of Financial Details)**

Sr. No.	Item Description	Unit	Qty.	Rate (Rs.)	Total Amount (Rs.)
1	800 KvA (02 Nos., total 1600 kVA) Transformer Servicing Oil filtration, With BDV Testing. (650 ltr x2nos).	Ltr.	1300.00		
2	Transformer OIL Supply of Transformer oil having good resistance to high electrical stress, high dielectric strength (50KV) low viscosity, low pour point, high flash point and excellent thermal properties for efficient heat transfer and cooling as per I.S.335 -1972. (Approx. If U Required) Including Transportation. <i>Note: The mentioned Quantity is approximate. It can be vary as per work requirement.</i>	Ltr.	210.00		
3	800 Kva Transformer Testing Including – - Magnetic Balance, - Insulation Resistance Test, - Ratio Test - Replace Silica.	Nos.	2.00		
4	1000Amp MDO LT Breaker Servicing & Contact Cleaner in CSS LT ACB with Mechanism	Nos.	2.00		
5	11KV RMU Breaker General Servicing (SF6 Breaker)	Nos.	2.00		
6	11kv Vacuum Circuit Breaker General Servicing & Contact Cleaner Only CG Make. – - Include & Checking On/Off Mechanical & Ele VCB, - Vaccum IR Test, Male Female Contact, - Check Control Wiring Circuit, - Rack in Rack Out Mechanisum.	Nos.	3.00		

7	Supply & Installation of APFC Power Factor Controller 16stage Trinity/Tense	Nos.	1.00		
8	Charges for Replace the Faulty Capacitor / Contactor in APFC Panel As per if required Qty and instruction of engineer in-charge	Kvar	100.00		
9	Labor Charges for Modification & repairs in APFC Panel as per instruction of engineer in-charge	Job	1.00		
Net Amount (Rs.)					
Add. GST@_____%					
Gross Amount (Rs.)					
(Rupees in Words: _____)					

DECLARATION:

I/We hereby declare and affirm that I/We have read and understood the entire terms & conditions and item descriptions as stipulated in the NIQ. I/we shall abide by the terms / conditions / clauses contained in the NIQ document(s) (page 1 to 8) and unconditionally accept it in totality / entirety.

Date: _____

Place: _____

Seal & Signature of Company