



Institute of Infrastructure, Technology, Research And Management

(An Autonomous University Established by Government of Gujarat)

IITRAM Campus, Near Khokhra Circle,
Maninagar (East), Ahmedabad – 380026, Gujarat.

Contact No.: 079-67775430

E-mail: purchase@iitram.ac.in

Website: www.iitram.ac.in

No. IITRAM/IPS/SERVICE/2025/2504

Date: 27/10/2025

NOTICE INVITING QUOTATION

Important Information:

Name of Work:	Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM (Academic campus), Ahmedabad
Date of Issue of NIQ:	27/10/2025
Last Date & Time for Physical Submission of NIQ offer:	17/11/2025 till 05:00 PM
Date & Time of opening of NIQ offer:	18/11/2025 at 11:30 AM (at IITRAM Campus)
Quotation Inviting Authority	The I/c. Registrar Institute of Infrastructure, Technology, Research And Management Near Khokhara Circle, Maninagar (East), Ahmedabad – 380026, Gujarat. Phone: - 079-67775430

NOTICE INVITING QUOTATION

Subject: Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM (Academic campus), Ahmedabad

The Institute of Infrastructure, Technology, Research And Management (IITRAM) invites quotations for **“Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM (Academic campus), Ahmedabad”** as per details shown in the Annexure-I on the following General Terms & Conditions:

1. General Terms and Conditions:

- 1.1 The bidder should have valid PAN Card. Copy of PAN Card to be submitted.
- 1.2 The bidder should have valid GST Registration. Copy of GST Registration to be submitted
- 1.3 The bidder has to quote the price for the items as per specifications mentioned in **Annexure-I**.
- 1.4 The quoted price shall include all charges.
- 1.5 The bidder will have to submit duly filled & properly signed bid in the attached performs/ formats and annexures.
- 1.6 The bidder shall have to submit quotation to the IITRAM office on or before **17/11/2025 till 05:00 PM** in sealed envelope super-scribed ***“Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM Academic campus, Ahmedabad”***.
- 1.7 The Institute reserves the right at the time of purchase/contract award to increase or decrease quantity of item(s).
- 1.8 Material used must be as specified and other unspecified material should be good quality.
- 1.9 If there happens to be a holiday on any date indicated in this NIQ notice, the transaction shall be performed on the next working day.
- 1.10 The bid / offer will be opened on **18/11/2025, 11:30 AM** at IITRAM Ahmedabad Premises. No separate information shall be given to individual bidders.
 - The bidders or their authorized representative may also remain present during the opening of the bid/offer, if they desire so, at their own expense.
- 1.11 Incomplete quotations, amendments and additions to quotations after opening or late quotations are liable to be ignored and rejected.

1.12 The committee of the Institute reserves its right to select or reject any or all of the bids mentioned above without assigning any reasons.

1.13 All or any Claim(s), dispute(s) or difference(s) arising out of or in connection with this agreement shall be subject to the jurisdiction of the Courts at Ahmedabad only.

2. Validity of Quotation:

The offer shall be valid up to 90 days from the last date, i.e. 17/11/2025 mentioned in this NIQ notice for submission of bid/offer.

- No firm shall withdraw its rates after the bid is opened. If a firm does so, that firm shall be considered ineligible for work/contract in IITRAM in future.

3. Evaluation of Quotation:

The NIQ evaluation committee of the Institute will evaluate and compare the received quotations to determine the substantially responsive bid i.e. (i) NIQ is complete (ii) properly signed (iii) confirm the terms/conditions and specifications. Further, the financial evaluation will be done only for the substantially responsive bid based on the following parameter(s):

- Total Price quoted (*Annexure – III, Format for Submission of Financial Details*).

4. Award of Contract:

IITRAM will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation for requested item(s)/goods:

- 4.1 Notwithstanding the above, Institute reserves its right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract without giving any reason.
- 4.2 The bidder whose bid is accepted will be notified of the award of contract by the Institute prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Work Order.

5. Work Completion Period & Penalty:

- 5.1 **Work Completion Period:** The allotted work should be completed within a maximum time limit 04 (four) weeks from the issue date of Work Order.
- 5.2 **Penalty:** Time allowed for completion of work shall be strictly followed; otherwise, the supplier shall be liable to be penalized at the rate of 0.5% of the order value per week delay. Maximum penalty shall be applicable 10%.

6. Terms of Payment:

- 6.1 **Payment:** 100% payment shall be made within 30 (thirty) working days on satisfactory completion of work, submission of clear tax-invoice(s) and supporting documents.

- 6.2 Advance payment will not be made under any circumstances.
- 6.3 Recoveries as per the Institute's norms shall be made while making payment (if any) without prior intimation to the supplier.

7. Address for the physical bid submission:

**The I/c. Registrar
Institute of Infrastructure, Technology, Research And Management
Room No. G2,
Near Khokhara Circle, Maninagar (East),
Ahmedabad- 380026, Gujarat.**

We look forward to receiving your quotation.

Sd/-
I/c. Registrar

(Schedule of Quantity)

Name of Work: Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM (Academic campus), Ahmedabad

Sr. No.	Name of Item(s)	Unit	Qty. (Approx.)
1	<p>Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM Academic campus, Ahmedabad</p> <p>Providing and fixing in position partly paneled and partly glazed minimum partition with section thickness as mentioned in the drawing with 5mm thick Sheet glass, All grill, 25-micron powder coating with all accessories and rough ground, etc. complete. Samples of all the materials are to be approved prior to procurement. The rate shall be inclusive of making holes in the floor / wall / ceiling for fixing the partition members for sturdiness. Additional members if required to be provided for the same precautions. All open ends of the partitions shall be covered with same shade molded PVC caps. All vertical members to go in floor or minimum 75mm perfect square holes to the size of all sections shall be made and same shall be finished with the proper grouting materials Rate shall include filling the gap of min. 6 mm x 6 mm and max. up to 9 mm wide and 6 mm deep all around the frame with Supreme Becker rod and silicon sealants of approved color as per drawing given by architect & direction given by authority & Engineer in charge.</p>	Sq. Meter	34.13

(To be printed on firm's letterhead)

FORMAT FOR SUBMISSION OF BIDDER'S INFORMATION

1	Registered Name of the Bidder:	
2	Registered Office Address: Contact Number Fax Number E-Mail	
3	Correspondence Address: Contact Number Fax Number E-Mail	
4	Details of the authorized person: (Name, Designation, Address) Contact Number Fax Number E-Mail	
5	Bidder Registration Type - <ul style="list-style-type: none">• Proprietary Firm• Partnership Firm (if yes, give partnership deed)• Company or LLP• Government/ Public Sector Undertaking• Member of a group of companies (if yes, give name, address & details of group companies)• Subsidiary of a large corporation (if yes, give the name & address of the parent organization) If the company is subsidiary, state what involvement will the parent company have in the project.	
6	Permanent Account Number (PAN):	
7	Goods & Service Tax Number (GST):	
8	<u>Particulars of Bank Account</u> Name of the Bank: Name of the Branch: Branch Code: Address & Contact Details: IFSC Code: Type of Bank Account: Bank Account No.:	

Seal & Signature of Company

Date: _____

Place: _____

FINANCIAL BID**(Format for Submission of Financial Details)**

Sr. No.	Name of Item(s)	Unit	Qty. <i>(Approx.)</i>	Rate <i>(Without GST)</i>	Total Amount <i>(Without GST)</i> <i>(INR)</i>
1	<p>Providing, Supply and fixing of Aluminum partition in Hydraulics Lab at Basement of IITRAM Academic campus, Ahmedabad</p> <p>Providing and fixing in position partly paneled and partly glazed minimum partition with section thickness as mentioned in the drawing with 5mm thick Sheet glass, All grill, 25-micron powder coating with all accessories and rough ground, etc. complete. Samples of all the materials are to be approved prior to procurement. The rate shall be inclusive of making holes in the floor / wall / ceiling for fixing the partition members for sturdiness. Additional members if required to be provided for the same precautions. All open ends of the partitions shall be covered with same shade molded PVC caps. All vertical members to go in floor or minimum 75mm perfect square holes to the size of all sections shall be made and same shall be finished with the proper grouting materials Rate shall include filling the gap of min. 6 mm x 6 mm and max. up to 9 mm wide and 6 mm deep all around the frame with Supreme</p>	Sq.m.	34.13		

	Becker rod and silicon sealants of approved color as per drawing given by architect & direction given by authority & Engineer in charge.				
NET AMOUNT					
ADD. GST @ _____%					
GROSS AMOUNT (Rs)					
(Rupees in Words:					

Declaration:

I/We hereby declare and affirm that I/We have read and understood the entire terms & conditions and item(s) descriptions as stipulated in the NIQ. I/we shall abide by the terms / conditions / clauses contained in the NIQ document(s) (page 1 to 8) and unconditionally accept it in totality / entirety.

Seal & Signature of Company

Date: _____

Place: _____