

CHECKLIST

Tender Form (Each page signed and stamped)	
Annexure-I (Company details and list of vehicles owned) and Annexure-II (Declaration)	
DD of EMD	
Copy of Registration Certificate	
Statutory License from Government Authorities	
Proof of Financial Turn-over for previous three financial years from Chartered Accountant	
Copy of IT Return filed for the last three Financial Year	
Copy of PAN Card	
Copy of GST Registration	
Support letter for providing 2 vehicles in a day to single Government / Semi-Government agency	
Satisfactorily Completion of Work Certificate for last 2 years from Government/Semi Government Agency	
Work Experience of similar work during three previous years (List of firms, details of contact person, work orders)	
Proof of office address	