



Institute of Infrastructure, Technology, Research and Management, Ahmedabad

Important Instructions & guidelines for Physical Reporting: M.Tech. Students (AY 2025-26)

Dear Students,

Congratulations on being provisionally secured admission through the CCMT/ ACPC Counselling at Institute of Infrastructure, Technology, Research and Management (IITRAM), Ahmedabad renowned in the field of Engineering.

All the candidates who have secured admission to the M.Tech Program at IITRAM are required to report physically at the Institute.

Place & Timing for Physical Reporting:

| Activity | Date /Time | Venue |
|--------------------|--|---|
| Physical Reporting | Monday to Friday Time: 09:30 AM To 6:00 PM Please note that the Institute remains close on every Saturday and Sunday | Institute of Infrastructure, Technology, Research And Management. (IITRAM), Near Khokhara Circle, Maninagar (East), Ahmedabad, Gujarat, India – 380026 Contact: 079-67775499 & +91 6358915996 Email: admissions@iitram.ac.in |

The M.Tech program commences with an Orientation / Induction program as per the schedule will be shared separately.

Further, the students need to carry the following documents while reporting on 13/08/2025

| | |
|---|--|
| 1 | Provisional Admission Letter from CCMT/ ACPC - 2025 (with Fee payment details) |
| 2 | GATE Score Card / Gujcet PG Marksheet |
| 3 | Leaving Certificate |
| 4 | 10 th Classes Mark-sheets |
| 5 | 12 th Classes Mark-sheets |
| 6 | Graduation Mark-sheets and Degree Certificate |
| 7 | Category Certificate, if applicable (for SC/ST/OBC-NCL/GEN-EWS). OBC-NCL and GEN-EWS certificate. |
| 8 | PWD certificate, if applicable, as per the CCMT / ACPC Format. |
| 9 | Aadhar Card, Address Proof |
| 10 | Passport-size photograph (04 copies) Latest (80% Face cut) |
| 11 | Proof of Payment of the Balance Fees |
| 12 | Migration Certificate/Transfer Certificate (If applicable) |
| 13 | Medical Certificate as per the CCMT-2024 format (If applicable) |
| 14 | Gujarat Domicile Certificate (for Non-Gujarat Students) (If applicable) |
| 15 | APAAR ID |
| 16 | UNDERTAKING AGAINST RAGGING https://www.antiragging.in/affidavit_registration_disclaimer.html |
| A photocopy set of all the documents, as mentioned above, in the same order. | |

Imp Note: In case of any wrong information provided, either intentionally or unintentionally, the candidature of the applicant is liable to be rejected at any stage of admission without citing any reason.

You are required to keep the originals of the above documents ready for verification purposes during the physical reporting.

The break-up of the first instalment of fee to be paid is given below: (Amount in Rs.)

| Sr. No. | Details | Admission Through CCMT | | Admission Through ACPC |
|---|---|------------------------|--------|------------------------|
| 1 | Onetime fee payable at time of Admission Fees | 10,000 | | 10,000 |
| 2 | Tuition fees and other fees | 34,000 | | 34,000 |
| | Total | 44,000 | | 44,000 |
| Less: Payment at CCMT / ACPC (After deduction charges of the Concerned Admission Authority) | | SC / ST | Other | Other |
| | | 10,000 | 30,000 | 20,000 |
| Balance to be paid at the time of Physical Reporting | | 34,000 | 14,000 | 24,000 |

Note: Payment at CCMT / ACPC will be based on payment made by candidate at the time of Seat Acceptance.

For detailed Fee Structure please visit Link :

<https://iitram.ac.in/frontend/Admissions/Fee Structure IITRAM New.pdf>

Refund policy please visit Link :

<https://iitram.ac.in/frontend/Admissions/Fees Refund Policy Academic & Hostel.pdf>

Hostel Accommodation: All the students will be provided the hostel accommodation and messing facilities. The hostel rooms will be allotted on the day of reporting after paying requisite fees. the students need to carry a pair of bedsheets and a pillow cover. (for those who wish to avail these facilities).

| Sr. No. | Details | Amount (Rs.) |
|---------|--|---------------|
| 1 | Hostel Caution Money (Refundable) One Time | 4,000 |
| 2 | Mess Caution Money (Refundable) One Time | 4,000 |
| | Total Refundable Deposit | 8,000 |
| 3 | Hostel Seat Rent (Per Semester) | 20,000 |
| 4 | Hostel Utilities and Amenities (Per Semester) | 5,000 |
| 5 | Mess Advanced* (Per semester * Fee is subject to revision) | 30,000 |
| | Total | 63,000 |

Payment Fees:

The balance of First Instalment fee amount is to be paid online through following options. The balance fee amount has been arrived at after adjusting the fee amount paid to CCMT / ACPC.

| Sr. No | Payment Option | Details |
|--------|---|---|
| 1 | MIS System | Students can pay fees by logging into their MIS portal at IITRAM through Net Banking, UPI, Credit Card, or Debit Card. |
| 2 | Payment at Institute | Students can pay fees by swiping a Credit Card, Debit Card, or UPI physically at the Institute's Accounts Department. |
| 3 | Payment by Depositing in IITRAM's Bank Accounts | Students can directly deposit or transfer fees into IITRAM's Bank Account through Cash Deposit, Net Banking, UPI, Credit Card, Debit Card, RTGS, NEFT, etc. |

| | | |
|---|----------------------------------|--|
| | | Note: After the transfer, students must share details such as the UTR number. |
| 4 | Payment by Cheque / Demand Draft | Students can pay fees via cheque or Demand Draft in Favor of Institute of Infrastructure, Technology, Research And Management. Note: Payment details will be updated after the cheque or DD clears. |

*The institute does not accept cash payments.

Note : IITRAM, Ahmedabad reserves the right to revise any/all of the components of the above, including payment schedule and refund policy without prior notice.

Important Instructions:

1. Registration & Reporting at the Institute is compulsory within given time limit to secure your admission.
2. Further students who willing to stay in Hostel required to fill the hostel form and submit the notarized Affidavit (as per format)
3. How to reach IITRAM:

| Connecting Point | Distance | Apprx. Taxi Fare (Rs.) | Apprx. Auto Fare (Rs.) |
|--|----------|------------------------|------------------------|
| Sardar Vallabhbhai Patel International Airport | 14 km | 350 | 200 |
| Kalupur Railway Station | 5 km | 180 | 90 |
| Maninagar Railway Station | 2 km | 100 | 50 |
| Asarva Railway Station | 6 km | 190 | 100 |
| Sabarmati Railway Station | 15 km | 350 | 200 |
| Gita Mandir Central Bus Station | 4 km | 150 | 80 |

- Night rate for the Auto and Taxi may vary

The details of nearby Hotels for accommodation: (Tentative Rate)

(Bookings available online from various websites)

| | | |
|---------|---|-------------------|
| Hotel 1 | Hotel Cloud – Khokhara (Maninagar) | Rate – 3300/- Rs. |
| Hotel 2 | Prithvi Hotel - LG Hospital Rd, Opp. L.G. Ground, Balvatika, Maninagar, Ahmedabad, Gujarat 380008 - 089800 24295 | Rate – 2500/- Rs. |
| Hotel 3 | Anjani INN Guest House – Khokhra Ahmedabad. | Rate – 1200/- Rs. |
| Hotel 4 | Ami Ganga Complex, 3rd Floor, Khokhra Cir, Ahbab Nagar, Paras Nagar, Khokhra, Ahmedabad, Gujarat 380008 | Rate – 1500/- Rs. |

Step by Step Guidelines for Reporting

After confirmation of admission at CCMT/ACPC students' needs to follow the following step to report at the Institute.

(1) Physical reporting @ IITRAM

- Step 1: Document Preparation (as Mentioned Above)
- Step 2: Reach at Institute with photocopy of above-mentioned documents sets.
- Step 3: Document Verification
- Step 4: Fee Payment (Balance fees payment) as mentioned above
- Step 5: Collect Fee Receipt
- Step 6: Attach & Re-Verify
- Step 7: Final Reporting at University Portal the Fill Out the Application Form online
- Step 8: Collect Reporting Slip

(2) Online Reporting@ IITRAM

- Step 1: Document Preparation (as Mentioned Above)
- Step 2: Send email (pdf) of above -mentioned documents sets on admissions@iitram.ac.in
- Step 3: Document Verification by Institute
- Step 4: Fee Payment (Balance fees payment) as mentioned above details will be shared in reply of email
- Step 5: Pay the balance Fees and share Receipt to above email
- Step 6: Final Reporting at University Portal the Fill Out the Application Form online
- Step 7: Collect Reporting Slip
- Step 8: Verify the original documents at the time of physical reporting

Note: Admission will be considered confirmed after the payment of all necessary balance fees.