



Institute of Infrastructure, Technology, Research and Management, Ahmedabad

Important Instructions & guidelines for Physical Reporting: B.Tech. Students (AY 2025-26)

Dear Students,

Congratulations on being provisionally secured admission through the JoSAA / CSAB / ACPC Counselling at Institute of Infrastructure, Technology, Research and Management (IITRAM), Ahmedabad renowned in the field of Engineering.

All the candidates who have secured admission to the B.Tech Program at IITRAM are required to report physically at the Institute.

Place & Timing for Physical Reporting:

Activity	Date / Time	Venue
Physical Reporting	Monday to Friday Time: 10:00 AM To 5:00 PM Please note that the Institute remains close on every Saturday and Sunday	Institute of Infrastructure, Technology, Research And Management. (IITRAM), Near Khokhara Circle, Maninagar (East), Ahmedabad, Gujarat, India – 380026 Contact: 079 - 67775499 & +91 6358915996 Email: admissions@iitram.ac.in

The B.Tech program commences with an Orientation / Induction program as per the schedule will be shared separately:

Further, the students need to carry the following documents while reporting.

1	Provisional Admission Letter from JoSAA/CSAB / ACPC - 2025 (with Fee payment details)
2	JEE (Main) Score Card / Gujcet Marksheet
3	Leaving Certificate
4	10 th Classes Mark-sheets
5	12 th Classes Mark-sheets
6	Category Certificate, if applicable (for SC/ST/OBC-NCL/GEN-EWS). OBC-NCL and GEN-EWS certificate.
7	PWD certificate, if applicable, as per the JoSAA / ACPC Format.
8	Aadhar Card, Address Proof
9	Passport-size photograph (04 copies) Latest (80% Face cut)
10	Proof of Payment of the Balance Fees
11	Migration Certificate / Transfer Certificate (If applicable)
12	Medical Certificate as per the JoSAA-2024 format (If applicable)
13	Gujarat Domicile Certificate (for Non-Gujarat Students) (If applicable)
14	UNDERTAKING AGAINST RAGGING https://www.antiragging.in/affidavit_registration_disclaimer.html
15	APAAR ID (Compulsory)
A photocopy set of all the documents, as mentioned above, in the same order.	

Imp Note: In case of any wrong information provided, either intentionally or unintentionally, the candidature of the applicant is liable to be rejected at any stage of admission without citing any reason.

You are required to keep the originals of the above documents ready for verification purposes during the physical reporting.

The break-up of the first instalment of fee to be paid is given below: (Amount in Rs.)

Sr. No.	Details	Admission Through Jossa / CSAB	Admission Through ACPC	
		For Other Than Gujarat domicile students	Boys (Gujarat Domicile)	Girls (Gujarat Domicile)
1	Onetime fee payable at time of Admission Fees	10,000	10,000	10,000
2	Tuition fees and other fees	89,000	59,000	49,000
	Total	99,000	69,000	59,000
Less: Payment at Jossa / CSAB / ACPC (After deduction charges of the Concerned Admission Authority)		SC / ST	20,000	20,000
		30,000*		
Balance to be paid at the time of Physical Reporting * Depends upon payment actual made		69,000*	29,000*	49,000
			49,000	39,000

For detailed Fee Structure please visit Link :

<https://iitram.ac.in/frontend/Admissions/Fee Structure IITRAM New.pdf>

Refund policy please visit Link :

<https://iitram.ac.in/frontend/Admissions/Fees Refund Policy Academic & Hostel.pdf>

Hostel Accommodation: All the students will be provided the hostel accommodation and messing facilities. The hostel rooms will be allotted on the day of reporting after paying requisite fees. the students need to carry a pair of bedsheets and a pillow cover. (for those who wish to avail these facilities).

Sr. No.	Details	Amount (Rs.)
1	Hostel Caution Money (Refundable) One Time	4,000
2	Mess Caution Money (Refundable) One Time	4,000
	Total Refundable Deposit	8,000
3	Hostel Seat Rent (Per Semester)	20,000
4	Hostel Utilities and Amenities (Per Semester)	5,000
5	Mess Advanced* (Per semester * Fee is subject to revision)	30,000
	Total	63,000

Payment Fees:

The balance of First Instalment fee amount is to be paid online through following options. The balance fee amount has been arrived at after adjusting the fee amount paid to JoSAA / CSAB / ACPC.

Sr. No	Payment Option	Details
1	MIS System	Students can pay fees by logging into their MIS portal at IITRAM through Net Banking, UPI, Credit Card, or Debit Card.
2	Payment at Institute	Students can pay fees by swiping a Credit Card, Debit Card, or UPI physically at the Institute's Accounts Department.
3	Payment by Depositing in IITRAM's Bank Accounts	Students can directly deposit or transfer fees into IITRAM's Bank Account through Cash Deposit, Net Banking, UPI, Credit Card, Debit Card, RTGS, NEFT, etc.

		Note: After the transfer, students must share details such as the UTR number.
4	Payment by Cheque / Demand Draft	Students can pay fees via cheque or Demand Draft in Favor of Institute of Infrastructure, Technology, Research And Management. Note: Payment details will be updated after the cheque or DD clears.

*The institute does not accept cash payments.

Note : IITRAM, Ahmedabad reserves the right to revise any/all of the components of the above, including payment schedule and refund policy without prior notice.

Important Instructions:

1. Registration & Reporting at the Institute is compulsory within given time limit to secure your admission.
2. Further students who willing to stay in Hostel required to fill the hostel form and submit the notarized Affidavit (as per format)
3. How to reach IITRAM:

Connecting Point	Distance	Apprx. Taxi Fare (Rs.)	Apprx. Auto Fare (Rs.)
Sardar Vallabhbhai Patel International Airport	14 km	350	200
Kalupur Railway Station	5 km	180	90
Maninagar Railway Station	2 km	100	50
Asarva Railway Station	6 km	190	100
Sabarmati Railway Station	15 km	350	200
Gita Mandir Central Bus Station	4 km	150	80

- Night rate for the Auto and Taxi may vary

The details of nearby Hotels for accommodation: (Tentative Rate)

(Bookings available online from various websites)

Hotel 1	Hotel Cloud – Khokhara (Maninagar)	Rate – 3300/- Rs.
Hotel 2	Prithvi Hotel - LG Hospital Rd, Opp. L.G. Ground, Balvatika, Maninagar, Ahmedabad, Gujarat 380008 - 089800 24295	Rate – 2500/- Rs.
Hotel 3	Anjani INN Guest House – Khokhra Ahmedabad.	Rate – 1200/- Rs.
Hotel 4	Ami Ganga Complex, 3rd Floor, Khokhra Cir, Ahbab Nagar, Paras Nagar, Khokhra, Ahmedabad, Gujarat 380008	Rate – 1500/- Rs.

Step by Step Guidelines for Reporting

After confirmation of admission at JoSSA/CSAB/ACPC students needs to follow the following step to report at the Institute.

(1) Physical reporting @ IITRAM

- Step 1: Document Preparation (as Mentioned Above)
- Step 2: Reach at Institute with photocopy of above-mentioned documents sets.
- Step 3: Document Verification
- Step 4: Fee Payment (Balance fees payment) as mentioned above
- Step 5: Collect Fee Receipt
- Step 6: Attach & Re-Verify
- Step 7: Final Reporting at University Portal the Fill Out the Application Form online
- Step 8: Collect Reporting Slip

(2) Online Reporting@ IITRAM

- Step 1: Document Preparation (as Mentioned Above)
- Step 2: Send email (pdf) of above -mentioned documents sets on admissions@iitram.ac.in
- Step 3: Document Verification by Institute
- Step 4: Fee Payment (Balance fees payment) as mentioned above details will be shared in reply of email
- Step 5: Pay the balance Fees and share Receipt to above email
- Step 6: Final Reporting at University Portal the Fill Out the Application Form online
- Step 7: Collect Reporting Slip
- Step 8: Verify the original documents at the time of physical reporting

Note: Admission will be considered confirmed after the payment of all necessary balance fees.