

# Institute of Infrastructure Technology Research And Management

No.	Name of Post	No. of Posts	Fixed Monthly Salary (Rs.)	Education Qualification and Experience**	Age Limit*
1.	Senior Office Executive (Contractual)	01	35,000/- (Min. Experience 4 years)	M.B.A. – First Class passed out candidates only. Preference will be given to candidate having engineering background.	Not more than 40 years
			40,000/- (Experience 6 years or more)		
2.	Office Executive (Contractual)	04	25,000/- (Minimum experience 2 years)	M.B.A. – First Class passed out candidates only. Preference will be given to candidate having engineering background.	Not more than 30 years
3.	Office Assistant— Stores (Contractual)	02	18,000/-	Graduate in any discipline with 03 years relevant experience <b>OR</b> Diploma/ITI having 07 years of relevant experience	Not more than 40 years
			20,000/-	Graduate in any discipline with 04 years relevant experience <b>OR</b> Diploma/ITI having 08 years of relevant experience	
4.	Office Assistant— I.T. (Contractual)	01	18,000/-	BCA / PGDCA with 03 years relevant experience <b>OR</b> Diploma Computer/IT with 07 years of relevant experience (Preference will be given to the candidate having experience in routine office work)	Not more than 40 years
5.	Laboratory Assistant (Chemistry) – Contractual	02	20,000/- (Exp. More than 5 years) 15,000/- (2 to 5 years experience) 10,000/- (Exp. less than 2 years)	Bachelor's degree in appropriate field (First Class passed out candidates) <b>OR</b> Diploma/ITI in the relevant field (First Class passed out candidates)	Not more than 40 years
6.	Senior Placement Officer (Contractual)	01	1,20,000/- Min. Experience 15 years (out of which 9 years must be purely for placement)	Post Graduate in any discipline and experience in placement activities. Preference will be given to candidate having experience in academic institutes and engineering background.	Not more than 40 years
			90,000/- Min. Experience 10 years (out of which 6 years must be purely for placement)		

7.	Laboratory Assistant – Computer (Contractual)	01	20,000/- (Exp. More than 5 years) 16,000/- (2 to 5 years experience) 10,000/- (Exp. less than 2 years)	Bachelor’s degree in computer/IT (First Class passed out candidates) OR Diploma/ITI in the Computer/IT (First Class passed out candidates)	Not more than 30 years
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\* 05 years age relaxation for reserved category candidates.

\*\* In case of non-availability of first class passed out candidates, second class passed candidates may be considered.

- **Please note that cut-off date for considering experience and age will be 31/07/2018.**

### How to Apply:

Online application should be made on **www.jobs.iitram.in** only and candidate should take print out of the application at the end. Candidate should send a Non Refundable Demand Draft of Rs. 100 in the name of “Registrar, IITRAM” payable at Ahmedabad (Required at the time of application online). **Demand Draft should be sent for EACH POST separately.** Demand Draft along with the print out of online application submitted should be sent by speed post/ registered post only at following mail address on or before **24/08/2018, 5.00PM.** Application will not be considered without hard copies received at the institute.

### Mailing Address:

Registrar,  
Institute of Infrastructure Technology, Research and Management,  
Maninagar East, Khokhra Circle,  
Ahmedabad- 380026

### Selection Procedure:

- Based on applications received, a merit list of qualified candidates will be prepared.
- For a particular post, about 3 times no. of candidates will be called for personal interview. Candidates will be selected as per the performance in the interview.
- **No separate letters will be sent for interview. Candidates shortlisted will be sent SMS and e-mail. List of shortlisted candidates will be available on Institute website in due course of time.**