

## Qualification and Experience Details

No.	Name of Post	No. of Posts	Fixed Monthly Salary (Rs.)	Education Qualification and Experience	Age Limit*
1.	Office Executive (Contractual)	02	25,000/- (Exp. Min. 02 yrs.)	M.B.A. – First Class passed out candidates only. Preference will be given to candidate having engineering background.	Not more than 40 years

**\*05 year age relaxation for reserved category candidates**

- **Please note that cut-off date for considering experience and age will be 15/10/2016.**

### How to Apply:

Online application should be made on [www.jobs.iitram.in](http://www.jobs.iitram.in) only and candidate should take print out of the application at the end. Candidate should send a Non Refundable Demand Draft of Rs. 100 in the name of “Registrar, IITRAM” payable at Ahmedabad (Required at the time of application online). **Demand Draft should be sent for EACH POST separately.** Demand Draft along with the print out of online application submitted should be sent by speed post/ registered post only at following mail address on or before **21/10/2016, 5.00 p.m.** Application will not be considered without hard copies received at the institute.

### Mailing Address:

Registrar,  
Institute of Infrastructure Technology, Research and Management,  
Maninagar East, Khokhra Circle,  
Ahmedabad- 380026

### Selection Procedure:

- Based on applications received, a merit list of qualified candidates will be prepared.
- For a particular post, about 3 times no. of candidates will be called for personal interview. Candidates will be selected as per the performance in the interview.
- **No separate letters will be sent for interview. Candidates shortlisted will be sent SMS and e-mail. List of shortlisted candidates will be available on Institute website in due course of time.**