

PROCEDURE FOR OBTAINING RIGHT TO INFORMATION UNDER RTI 2005

Applications seeking information under RTI Act 2005 can be submitted in A4 size paper to Dr. Meera Vasani , Institute of Infrastructure, Technology, Research And Management (IITRAM), Maninagar (East), Khokhra Circle, Ahmedabad-380008, Gujarat

A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of rupees **Twenty** by way of cash against proper receipt or by demand draft or banker's cheque payable to the Registrar, IITRAM, Ahmedabad.

For providing the information under sub-section(1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the **Registrar, IITRAM, Ahmedabad** at the following rates:-

- (a) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- (b) Actual charge or cost price of a copy in larger size paper;
- (c) Actual cost or price for samples or models; and
- (d) For inspection of records, no fee for the first half hour; and a fee of rupees twenty for each thirty minutes (or fraction thereof) thereafter.

For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the Registrar, IITRAM, Ahmedabad at the following rates:-

- A. For information provided in CD rupees fifty per CD and
- B. For information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.