

IITRAM M. TECH. - 2016 ADMISSION POLICY AND PROCEDURE

1. Schedule for the Admission Process:

PARTICULARS	IMPORTANT DATES
Opening of Application Portal and submission of application	20 th May,2016 to 10 th June,2016
Round-1 : For GATE Qu alified Applicants	
Declaration of 1 st merit	15 th June,2016
Physical Verification of documents	20 th June,2016
Last date for payment of Fees (Round-1)	27 th June,2016
Round-2 : For GATE qualified but not admitted in Round-1 and Non-GATE Qualified Applicants	
Date of written test for 2 nd round of Admission	27 th June,2016
Declaration of Merit	3 rd July,2016
Physical Verification of documents and payment of Fees	4 th July,2016
Last date for payment of Fees(Round-2)	11 th July,2016

Admissions to IITRAM Post-Graduate programs leading to the M.Tech. degree will take place once every year usually during the months of May to July.

2. Minimum Eligibility Criteria:

- Minimum of 55% marks / 5.5 (on a 10 point scale) in B.E. /B.Tech. or equivalent in appropriate branches (50% marks for SC /ST/SEBC applicants). Students whose results are awaited for final Semester can apply. However, their final

admission is subjected to submission of final Semester marks/grades by 3rd July, 2016.

- For Non-GATE qualified applicants, the eligibility criteria mentioned above is minimum and the individual disciplines may use higher cut-off levels for shortlisting. Candidates belonging to SC/ST/SEBC categories would be eligible for relaxations, as per norms, in the selection criteria.

3. Modes of Admission:

The total sanctioned intake will be filled from two channels:

- A. Students recommended for admission by PG Admission Committee, IIT-Gandhinagar based on the applications received by IIT, Gandhinagar
- B. Seats filled up by IITRAM based on the applications received at IITRAM on the basis of GATE score.
- C. Seats remaining vacant after two above will be filled based on the written/computer based MCQ test conducted at IITRAM.

4. Admission Process:

Step: I Fill up the Application Form Online:

The application form is available on our website-www.iitram.ac.in. Fill it up properly and submit the duly filled form online by following the instructions given. Online application is **free of cost**.

Step: II Send your application form to IITRAM:

To send the hardcopy of filled and duly signed application form along with all the necessary self-attested attachments is mandatory so as to

reach to IITRAM before 10th Jun, 2016. Online application will be rejected if physical copy is not received at the Institute. (No Fees)

Step: III Merit List - 1st Round (For GATE Qualified Candidates):

The First merit list at IITRAM will be prepared based on the GATE score secured by the applicants. The eligible applicants will be shortlisted for the admission purely on the basis of GATE score only.

Step: IV Merit List - 2nd Round:

(A) Remaining GATE qualified candidates who have not been admitted in Round-1

(B) Non-GATE Qualified candidates (For seats remaining vacant after 4(1) above):

Such candidates will have to appear for written test on 27th June, 2016. Merit list will be prepared on 3rd July, 2016 and physical verification of documents on 4th July, 2016.

After the 1st round of admission, if any of the sanctioned seats will remain vacant, then 2nd round of admission will be carried out wherein the merit list will be declared based on the % secured in B.E./B.Tech. Second round of applicants will be shortlisted based on their declared merit. Written Test/computer Test will be conducted among the shortlisted applicants for final allocations of the available seats and seats will be allocated based on the test score only.

(C) For candidates with same score, following sequence will be observed for removal of a tie:

- B.E./B.Tech degree awarding %

- HSC overall Score
- SSC overall Score

Step: V Physical Verification of Documents & Confirm Admission:

The candidates will have to remain present at their own cost at IITRAM in person for physical verification of documents on the date mentioned in the schedule. At that time, the candidates are required to produce two sets of the self-attested photocopies of all the relevant testimonials along with the originals and two passport size photographs. The candidates will have to confirm their admission upon paying the fees as per the schedule.

5. Fees Structure:

The candidates who have been offered the admission shall have to pay the fees as shown hereunder:

<u>One Time Fees:</u>		
▪	Institute Caution Money (Refundable)*	Rs.1500/-
▪	Hostel Caution Money (Refundable)**	Rs.5000/-
▪	Mess Caution Money (Refundable)***	Rs.4000/-
<u>Seme ster Fees:</u>		
▪	Tuition Fees	Rs.12,500/-
▪	Tuition Fees for SC/ST /SEBC candidates	Rs.7500/-
▪	Hostel Fees	Rs.6000/-
▪	Mess Fees# (For Lunch, Dinner, Snacks)(Rs.130/- per day)	Rs.19890/-
▪	Stationery Fees	Rs.500/-
<u>Yearly Fees:</u>		

▪	Insurance charges	Rs.1600/-
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*Refundable at end of Program

**Refundable at end of Hostel Stay

*** Refundable at end of Hostel stay

Adjusted at end of Semester

6. Hostel and Mess Facilities:

The Hostel and Mess related fees are applicable to those candidates only who have been offered admission to IITRAM and are keen to avail the Hostel and /or Mess Facilities. Such candidates should report about the same at time of physical verification of documents at IITRAM Campus. All the Hostel and Mess rules will be applicable to the candidates staying in the Hostel. All the above mentioned hostel and mess fees are subject to revision from time to time.

The above mentioned Fees have to be paid through a Demand Draft drawn in favour of 'Registrar, IITRAM', payable at Ahmedabad.

7. Admission Intake:

Sr. No.	Program Name	Discipline Name	Specialization	Intake
1	M. Tech.	Civil	Urban Infrastructure	10
2	M. Tech.	Electrical	Electrical Infrastructure	10
3	M. Tech.	Mechanical	Industrial Infrastructure	10

8. Cancellation of Admission and Refund of Fees:

(A) Cancellation of admission by the University:

- I) In case the candidate fails to produce original documents within the specified time period then paid caution money only shall be refundable in case no dues from the candidate is observed. However, if dues are to be collected from a candidate, that shall be deducted from caution money. No dues certificate is required to submit to the Institute if the cancellation is done after allocation of the Enrollment Number.

- II) During verification of documents or subsequently, if the University finds any certificate or testimonial or information submitted by any candidate is incorrect or false, the candidature of such candidate shall be cancelled. For such candidates paid caution money only shall be refundable in case no dues from the candidate is observed. However, if dues are to be collected from a candidate, that shall be deducted from caution money. No dues certificate is required to submit to the Institute if the cancellation is done after allocation of the Enrollment Number.

(B) Cancellation of admission by the candidate:

- I) If the seat remains vacant due to cancellation of admission, paid caution money only shall be refundable in case no dues from the candidate is observed. However, if dues are to be collected from a candidate, that shall be deducted from the caution money. No dues certificate is required to submit to the Institute if the cancellation is done after allocation of the Enrollment Number.

- II) The candidate shall be required to submit the original receipt of the fees paid while applying to get the fees refund.

9. Financial Assistance:

The University offers the stipend of Rs. 12,400/- p. m. to all the GATE qualified admitted candidates, provided they are admitted through the prescribed procedure of IITRAM and eligible. As a part of this stipend which will be effective from the start of the semester, such candidates shall have to perform mandatory duties of 8 teaching hours per week as Teaching Assistant. Continuance of the financial assistance i.e. the stipend from semester to semester shall subject to the discipline, punctuality and good academic performance as mentioned hereunder:

To become eligible for the continuance of the stipend in subsequent semesters, the students are required

1. To have earned Minimum CPI of 6.0 in every semesters.
2. To have passed every semester examinations at the first attempt besides regular attendance, disciplined and exemplary behavior and compliance with all other norms, as prescribed by the University from time to time. Continuance of the financial assistance from semester to semester shall subject to the discipline, punctuality and good academic performance as laid down in the rules. Such students must not be getting any kind of financial assistance/support e.g. fellowship/scholarship/fee waiver etc. from any other source.

10. Condition Precedent:

The above procedure is subject to modification whenever found necessary by the University. If a dispute arises regarding any of the above provisions, the

decision of the Registrar/Director General of the University shall be final and binding to all.