

Application for Leave

1. Name: _____
2. Semester & Branch: _____
3. Enrolment No: _____
4. Dates for which leave is sought: From _____ to _____ (both days inclusive)
5. Total number of working days: _____
6. Reason for absence: _____

Date of Application:

Signature of Parent/Guardian

Signature of Student

Signature of HoD

Condonation **Approved/Not Approved**

Dean